

Counselling Code : MTEC

Estd : 1999

JNTUH College Code : 86



MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T.U Hyderabad)

P.P.Colony (Po.), Peddabonkuru (Vill), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556.

Cr.No/MTCETOFFICE ORDER/A.Y-2022-23

Date: 01-06-2022

FINANCE COMMITTEE

OFFICE ORDER

The Finance Committee presents the financial implications and the audit report to the Governing Body. It also serves as an advisory team, which would offer sagacious suggestions to the Governing Body to use the funds with discretion.

Objective: To ensure proper utilization of funds.

Roles and Responsibilities

- The annual accounts and financial estimates of the Institute shall be placed before the Finance Committee for scrutiny and thereafter submitted to the Governing Body together with the comments of the Finance Committee for approval.
- The Finance Committee shall fix limits of the total recurring expenditure and the total non-recurring expenditure for the year based on the income and resources of the Institute. No expenditure shall be incurred by the Institute in excess of the limits so fixed.
- No expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.
- To provide the financial estimates in respect of building and other infrastructural facilities that are planned to be provided based on the recommendations of the Institute Development Committee.
- Estimates the income from fees and other sources
- Estimates the fund received from UGC/AICTE/any other funding agency
- Prepares plan of expenditure for running of the institution on day-to-day basis
- Scrutinizes the budget submitted by the different departments and monitor the utilization of the Departments budget.
- Proposes the budget for the financial year for the departments and the institute.
- To consider audited accounts of the Institute and submit the audited accounts to GB.



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PEDDAPALLI-505 174.

To make recommendations to the Governing Body for the following to:

- Advise the Governing Body on all financial matters.
- To scrutinize the budget submitted by the different departments and monitor the utilization of department budget
- Propose the budget for the financial year for the departments and institute.

The following are the Members for FINANCE COMMITTEE for the Academic Year 2022-23

S.No.	Name of The staff	Department	Designation	Position
1	Dr.Yalla Venkateswarlu	CSE	Principal	Chairman
2	Dr.N.Prabhakaran	CSE	Professor	Coordinator
3	A.Shashikanth	Admin	Administrative officer	Member
4	P.Pavan Kumar	Accounts	Accountant	Member
5	MD.Zaheeruddin	Mech	Asst.Professor	Member



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Cr.No/MTCET/CIRCULAR/A.Y-2022-23

Date: 01-06-2022

CIRCULAR

This is to inform you that a Finance Committee meeting has been scheduled to discuss and deliberate on important financial matters on 04-06-2022. Your presence and active participation are crucial for the success of this meeting.

Agenda:

1. Review of current facilities and expenditure on Campus Girls Hostel .
2. Estimation budget on the future improvement of Hostel Facilities and Food.

Your cooperation is highly appreciated.

Thank you and we look forward to your active participation in the Finance Committee meeting.

Dr.N.Prabhakaran

(Coordinator)

Copy to:

1. Chairman
2. All HoDs for information to staff members
3. All members of the Committee


(Dr. Yalla Venkateswarlu)

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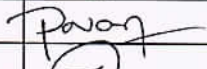

Cr.No/MTCET/R&D/A.Y-2022-23

Date: 04-06-2022


Attendance of members of Finance Committee

The following are the Members for FINANCE COMMITTEE for the Academic Year 2022-23.

Members Attended

S.No.	Name of The staff	Department	Designation	Position	Signature
1	Dr.Yalla Venkateswarlu	CSE	Principal	Chairman	
2	Dr.N.Prabhakaran	CSE	Professor	Coordinator	
3	A.Shashikanth	Admin	Administrative officer	Member	
4	P.Pavan Kumar	Accounts	Accountant	Member	
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Cr.No/MTCET/MOM/A.Y-2022-23

Date: 04-06-2022

Minutes of Meeting of Finance Committee

The meeting of the Finance Committee was held on 04-06-2022 at 12.00 PM.

The meeting commenced with welcome by Finance committee chairman. Further the Principal was addressed various issues to be considered before taking up the agenda. After this the agenda was taken up for discussion.

1. The Finance Committee members reviewed the current facilities and expenditure of the college campus Girls Hostel. The committee members prepared the estimated Budget on the future improvement of hostel facilities and food.

Dr.N.Prabhakaran

(Coordinator)

Copy to:

1. Chairman
2. All HoDs for information to staff members
3. All members of the Committee


Principal

(Dr. Yalla Venkateswarlu)
Principal
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Cr.No/MTCETOFFICE ORDER/A.Y-2022-23

Date: 01-12-2022

FINANCE COMMITTEE

OFFICE ORDER

The Finance Committee presents the financial implications and the audit report to the Governing Body. It also serves as an advisory team, which would offer sagacious suggestions to the Governing Body to use the funds with discretion.

Objective: To ensure proper utilization of funds.

Roles and Responsibilities

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- No expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.
- To provide the financial estimates in respect of building and other infrastructural facilities that are planned to be provided based on the recommendations of the Institute Development Committee.
- Estimates the income from fees and other sources
- Estimates the fund received from UGC/AICTE/any other funding agency
- Prepares plan of expenditure for running of the institution on day-to-day basis
- Scrutinizes the budget submitted by the different departments and monitor the utilization of the Departments budget.
- Proposes the budget for the financial year for the departments and the institute.
- To consider audited accounts of the Institute and submit the audited accounts to GB.



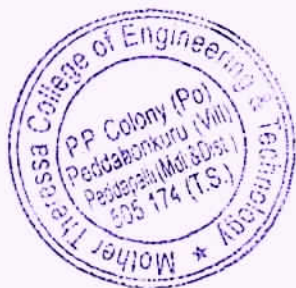
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- To scrutinize the budget submitted by the different departments and monitor the utilization of department budget
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The following are the Members for FINANCE COMMITTEE for the Academic Year 2022-23

S.No.	Name of The staff	Department	Designation	Position
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2	Dr.N.Prabhakaran	CSE	Professor	Coordinator
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5	MD.Zaheeruddin	Mech	Asst.Professor	Member



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Cr.No/MTCET/CIRCULAR/A.Y-2022-23

Date: 01-12-2022

CIRCULAR

This is to inform you that a Finance Committee meeting has been scheduled to discuss and deliberate on important financial matters on 05-12-2022. Your presence and active participation are crucial for the success of this meeting.

Agenda:

3. Review of current facilities and expenditure on Campus Girls Hostel .
4. Estimation budget on the future improvement of Hostel Facilities and Food.

Your cooperation is highly appreciated.

Thank you and we look forward to your active participation in the Finance Committee meeting.

Dr.N.Prabhakaran .

(Coordinator)


Copy to:

4. Chairman
5. All HoDs for information to staff members
6. All members of the Committee


Principal

(Dr. Yalla Venkateswarlu)
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Cr.No/MTCET/R&D/A.Y-2022-23

Date: 05-12-2022

Attendance of members of Finance Committee

The following are the Members for FINANCE COMMITTEE for the Academic Year 2022-23.

Members Attended

S.No.	Name of The staff	Department	Designation	Position	Signature
1	Dr. Yalla Venkateswarlu	CSE	Principal	Chairman	
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Cr.No/MTCET/MOM/A.Y-2022-23

Date: 05-12-2022

Minutes of Meeting of Finance Committee

The meeting of the Finance Committee was held on 05-12-2022 at 11.00 AM.

The meeting commenced with welcome by Finance committee chairman. Further the Principal was addressed various issues to be considered before taking up the agenda. After this the agenda was taken up for discussion.

2. The Finance Committee members reviewed the current facilities and expenditure of the college campus Girls Hostel. The committee members prepared the estimated Budget on the future improvement of hostel facilities and food.

Dr.N.Prabhakaran

(Coordinator)


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4. Chairman
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Principal

(Dr. Yalla Venkateswarlu)
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