

Counselling Code : MTEC

Estd : 1999

JNTUH College Code : 86



**MOTHER THERESA COLLEGE OF ENGINEERING & TECHNOLOGY**

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T.U Hyderabad)

P.P.Colony (Po.), Peddabonkuru (Vill), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556.

**MTCET/OFFICE ORDER/AY: 2021-22**

**OFFICE ORDER**  
**Internal Quality Assurance Cell (IQAC)**

The Internal Quality Assurance Cell (IQAC) Mother Theresa College of Engineering and Technology, Peddapally plays a crucial role in ensuring and enhancing the quality of education and overall institutional performance.

**Functions of IQAC**

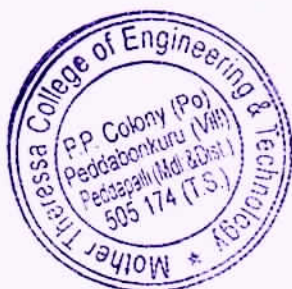
- Monitor the quality & standards of education.(Teaching learning process: Course files, course handouts etc.)
- To develop and apply quality bench marks for various academic and administrative activities of the institution.
- To organize workshops, seminars on quality related themes.
- Documentation of various programmes / activities leading to quality improvement.
- Preparation of Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on quality parameters.
- Guide Institution in preparing approval and affiliating reports of Regulatory Bodies.



*Y. Srinivasulu*  
**PRINCIPAL**  
**MOTHER THERESA**  
College of Engineering & Technology  
PEDDAPALLI-505 174.

## Roles and responsibilities of the Internal Quality Assurance Cell (IQAC)

- The Internal Quality Assurance Cell (IQAC) in an engineering college is responsible for setting and achieving various objectives to ensure and enhance the quality of education and institutional performance. Here are some common objectives for an IQAC in an engineering college:
- **Ensure Academic Excellence:** Promote and maintain high academic standards in engineering education.
- **Accreditation:** Prepare the institution for accreditation by national and international accrediting bodies and ensure its continuous compliance with accreditation standards.
- **Quality Improvement:** Continuously monitor and improve the quality of teaching, learning, and research processes within the institution.
- **Enhance Teaching and Learning:** Facilitate faculty development programs and teaching methodologies that enhance the learning experience for students.
- **Student-Centric Approach:** Ensure the overall development of students by focusing on their academic, personal, and career growth.
- **Assessment and Evaluation:** Develop effective methods for assessment and evaluation to ensure that the institution meets its learning outcomes and program objectives.
- **Research and Innovation:** Promote research and innovation culture among faculty and students, leading to publications, patents, and technology transfer.
- **Industry Interaction:** Foster collaboration with industries, leading to internships, projects, and placement opportunities for students.



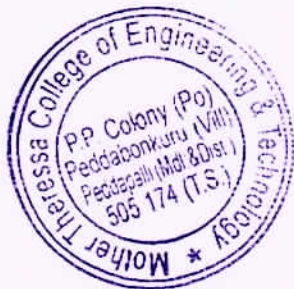
*Y. Suresh*

**PRINCIPAL**  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI-505 174

## Members of the IQAC Committee

### Member's for the Year 2021-22

S.No.	Name	Designation	Position in IQAC
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC
2	A.Navatha	Director	Management Representative
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)
5	B. Srinivas	HOD-CSE	Teacher Representative
6	R.Padma	HOD-CSM	Teacher Representative
7	Ch.Vamshi Raj	IIOD-CSIT	Teacher Representative
8	K.Sadanandam	HOD-EEE	Teacher Representative
9	B.Santosh	HOD-ECE	Teacher Representative
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative
12	Dr.T.Narayana	Professor	Teacher Representative
13	Dr.K.Murali Babu	Professor	Teacher Representative
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative
15	Malka Naveen	Satavhana Power Plants	Industrialist
16	V.Sampath Rao	Advocate	Local Society Member
17	A.Shashikanth	AO	Member
18	K.Manoj Kumar	Alumina Representative	Member
19	A.Komaraiah	Parent Representative	Member
20	K. Vinoda	Student Representative	Member



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Ref No: MTCET/IQAC/2021-22/CIR-01

Date: 06.07.2021

### CIRCULAR

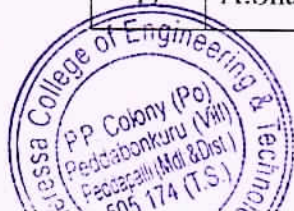
To

All the Faculty Members

In order to increase the quality of teaching by adopting innovative methods and also capacity building of faculty members to participate in various research related works, it has been decided to constitute an Internal Quality Assurance Cell (IQAC) under the leadership of Dr.E.Upendar, Professor, MBA.

The IQAC shall comprise the following faculty members as its members:

S.No.	Name	Designation	Position in IQAC
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC
2	A.Navatha	Director	Management Representative
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)
5	B. Srinivas	HOD-CSE	Teacher Representative
6	R.Padma	HOD-CSM	Teacher Representative
7	Ch.Vamshi Raj	HOD-CSIT	Teacher Representative
8	K.Sadanandam	HOD-EEE	Teacher Representative
9	B.Santosh	HOD-ECE	Teacher Representative
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative
12	Dr.T.Narayana	Professor	Teacher Representative
13	Dr.K.Murali Babu	Professor	Teacher Representative
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative
15	Malka Naveen	Satavhana Power Plants	Industrialist
16	V.Sampath Rao	Advocate	Local Society Member
17	A.Shashikanth	AO	Member



*Y. Upendar*  
PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174

18	K.Manoj Kumar	Alumina Representative	Member
19	A.Komaraiah	Parent Representative	Member
20	K.Vinoda	Student Representative	Member

The IQAC shall be responsible for the following:

- To enhance the quality of teaching and make the institute one of the best engineering colleges in the state.
- To encourage students and faculty for various research projects.
- To provide necessary support to the faculty members for their research projects.
- To coordinate with the other external agencies for various academic accreditations.

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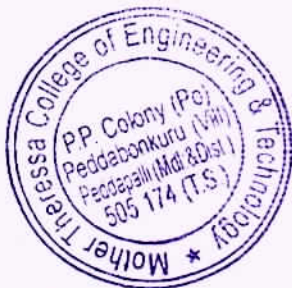
- Hon'ble Chairman
- IQAC Coordinator
- Individual Committee Members
- All the staff
- All HODs

PRINCIPAL

*Yaceerub*

PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174

DEPARTMENT	MBA	CSE	CSM	CSIT	EEE	ECE	MECH	H&S
HOD'S SIGN	<i>W</i>	<i>Sanu</i>	<i>thush</i>	<i>Vsiv</i>	<i>B</i>	<i>Govt</i>	<i>Zahedi</i>	<i>Jayen</i>



*Yaceerub*  
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REF No: MTEC/IQAC/2021-22/CIR-02

Date: 07.07.2021

**CIRCULAR**

To  
All the IQAC Committee Members

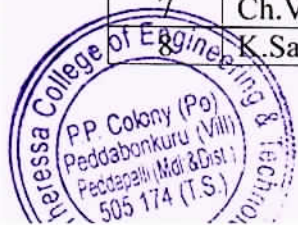
All the IQAC members are hereby informed that meeting of IQAC is scheduled on 09.07.2021 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

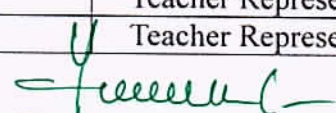
**AGENDA:**

1. To discuss on the aim and functions of IQAC.
2. To discuss on Certificate Courses.
3. To discuss on electives
4. To discuss on mentor allotment.
5. To discuss on Co-Curricular & Extra Curricular Activities.
6. To discuss on Workshops, FDPs, Seminars and Conferences to be conducted and attended by Faculty
7. To take student feedback.
9. To introduce NAAC frame work document in the college.
10. To discuss on NSS activities.

All members of IQAC are requested to attend the meeting.

S.No.	Name	Designation	Position in IQAC
1	Dr. Y.Venkateswarlu	Principal	Chairman, IQAC
2	A.Navatha	Director	Management Representative
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)
5	B. Srinivas	HOD-CSE	Teacher Representative
6	R.Padma	HOD-CSM	Teacher Representative
7	Ch.Vamshi Raj	HOD-CSIT	Teacher Representative
	K.Sadanandam	HOD-EEE	Teacher Representative



  
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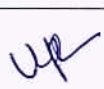
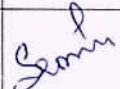

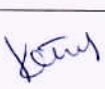

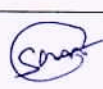

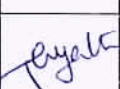
9	B.Santosh	HOD-ECE	Teacher Representative
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative
12	Dr.T.Narayana	Professor	Teacher Representative
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18	K.Manoj Kumar	Alumina Representative	Member
19	A.Komaraiah	Parent Representative	Member
20	K.Vinoda	Student Representative	Member

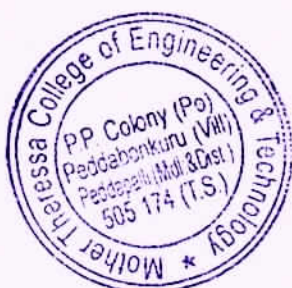
  
CO-ORDINATOR

**Copy to:**

1. Hon'ble Chairman
2. Principal
3. All Members of IQAC
4. All HODs

**Coordinator-IQAC**  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)

DEPARTMENT	MBA	CSE	CSM	CSIT	EEE	ECE	MECH	H&S
HOD'S SIGN								



  
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REF No: MTEC/IQAC/2021-22/MOM-01

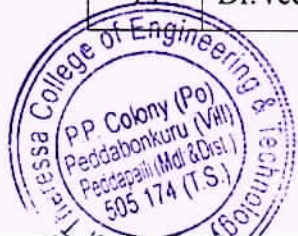
Date:10.07.2021

### Attendance Sheet

The IQAC meeting was held on 09.07.2021 at 02.00 P.M at Principal's chamber.

Following members were present during the meeting:

S.No.	Name	Designation	Position in IQAC	Signature
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC	
2	A.Navatha	Director	Management Representative	
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator	
4	DR.E.Upendar	IHOD-MBA	Member Secretary (Coordinator)	
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12	Dr.T.Narayana	Professor	Teacher Representative	
13	Dr.K.Murali Babu	Professor	Teacher Representative	
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative	



**PRINCIPAL**  
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15	Malka Naveen	Satavhana Power Plants	Industrialist	<i>Naveen</i>
16	V.Sampath Rao	Advocate	Local Society Member	<i>Sampath</i>
17	A.Shashikanth	AO	Member	<i>Shashi</i>
18	K.Manoj Kumar	Alumina Representative	Member	<i>Manoj</i>
19	A.Komaraiah	Parent Representative	Member	<i>Komaraiah</i>
20	K.Vinoda	Student Representative	Member	<i>Vinoda</i>

CO-ORDINATOR

*UK*

(Dr.E.Upendar)

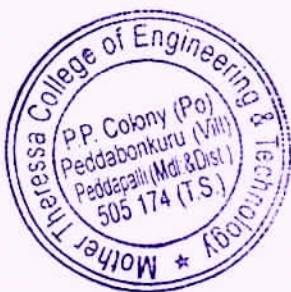
**Coordinator-IQAC**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174 (T.S.)

PRINCIPAL

( Dr.Yalla .Venkateswarlu

*Y Venkateswarlu*

**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174



*Y Venkateswarlu*

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REF No: MTEC/IQAC/2021-22/MOM-01

Date:10.07.2021

The IQAC meeting was held on 09.07.2021 at 02.00 P.M at Principal's chamber.  
Following members were present during the meeting:

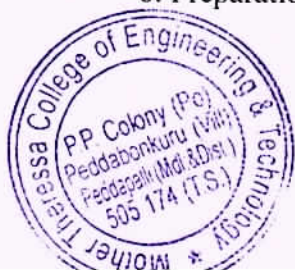
### The Following Main Points Were Discussed During The Meeting:

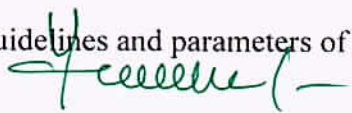
At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been constituted with a larger objective to make the institute as one of the best institutes of the country by providing quality education and continuously building the capabilities among the faculty. There after the Co-Coordinator called the agenda for the meeting.

1. To develop a system consistently work and take necessary actions to improve the academic and administrative performance of the institution.
2. To promote measures for quality enhancement in the institution by implementing best practices.

Functions of the IQAC.

1. Development and application of quality parameters for various academic and administrative works of the institution.
2. Concentrates on the overall professional growth of the student.
3. Arrangement of receiving feedback response from students, parents and other stakeholders on quality related institutional process.
4. Documentation of various inter and intra institutional programs leading to the quality improvement.
5. Development of Quality Culture in the institution.
6. Preparation of Annual Quality Assurance Report as per guidelines and parameters of NAAC.



  
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MOTHER THERESSA  
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## Resolutions:

- The following scope was fixed for the IQAC
  - (i) To develop and execute quality parameters in academic activities.
  - (ii) To promote research and entrepreneurial activities.
  - (iii) To conduct workshops/seminars/conferences on quality parameters in Engineering.
  
- The committee suggested all the departments to conduct training programs, workshops, seminars and certificate programs.
  
- The committee discussed about the electives. The Chairperson requested all the HODs to take the acceptance of electives from students for next semester (Odd) ,All the HODs and read out the opted list of electives for even semester.
  - It was decided to allot a mentor for each 20 students to monitor their holistic performance.
  - All the HODs are instructed to take initiation for conduction of FDPs .During the meeting all the committee members discussed and finalized 5 Faculty Development Programs, to enhance the teaching methodologies of the faculty.
  
- During the meeting the chairperson instructed to take the feedback survey of the students as per guidelines and parameters of NAAC.
  
- The Chairperson asked the IQAC Coordinator to prepare an action plan for NAAC SSR as per individual criteria wise and to identify coordinators so that the IQAC shall, henceforth would review in its each meeting the progress of NAAC work.
  
- During the meeting NSS coordinator said that “International Yoga Day” was celebrated and read out the list of programs that were planned ahead.

The meeting ended with the vote of thanks proposed by Dr.E.Upendar, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

  
**CO-ORDINATOR**  
Coordinator-IQAC  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)

  
**PRINCIPAL**  
MOTHER THERESSA  
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**INTERNAL QUALITY ASSURANCE CELL**  
**Action Taken Report**

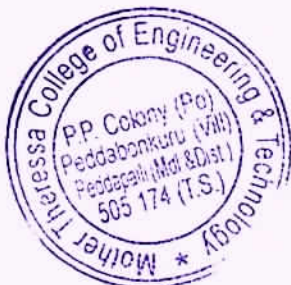
On the Resolutions of the IQAC meeting held on 09.07.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.NO	Decision	Action Taken
1	Aims and Functions of IQAC	Chairperson Confirmed Aims and Functions of IQAC
2.	Certification Courses	Chairperson suggested to all the departments to conduct training programs, workshops, seminars and certificate programs.
3.	Selection of Electives for next academic year	HOD's are instructed to select Electives as per opted list of students
4	Mentor Allotment	Coordinator recommended to HOD's to allot mentor in 1:20 faculty and students ratio for improvement of students in various aspects
5	Co-curricular & Extra-Curricular Activities	HOD's directed to planned for Conducting FDP's .
7	Feedback System	Coordinator advised to HOD's regarding feedback from students for better improvement in various aspects.
8	NAAC SSR	IQAC Coordinator prepared an action plan for NAAC SSR as per individual criteria wise and to identify coordinators so that the IQAC shall, henceforth would review in its each meeting the progress of NAAC work.
9	NSS activities	NSS Coordinator instructed to planned for celebrating "International Yoga Day" and do the necessary arrangements.

  
IQAC COORDINATOR

**Coordinator-IQAC**  
**MOTHER THERESSA**  
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Ref No: MTEC/IQAC/2021-22/CIR-03

Date: 06.10.2021

**CIRCULAR**

To

All Members of IQAC

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 08.10.2021 at 02.00 P.M at Principal's chamber to discuss on the following agenda.

**AGENDA:**

1. To review and confirm previous minutes of meeting.
2. To review about Academics
3. To discuss about Co-Curricular & Extra Curricular Activities.
4. To discuss about NAAC Accreditation work
5. To discuss about MOU's
6. To discuss about the remedial actions for the slow learners.

All members of IQAC are requested to attend the meeting.

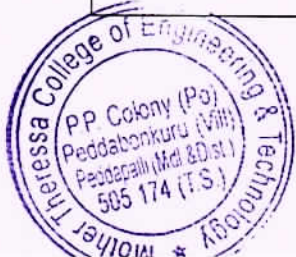
**CO-ORDINATOR**

**Copy to:**

1. Hon'ble Chairman
2. Principal
3. IQAC members
4. All HODs

**Coordinator-IQAC**  
**MOTHER THERESSA**  
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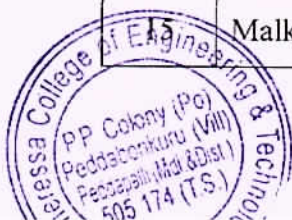
REF No: MTEC/IQAC/2021-22

Date: 07.10.2021

### ATTENDENCE SHEET

The IQAC meeting was held on 08.10.2021 at 02.00 P.M at Principal's chamber.  
Following members were present during the meeting:

S.No.	Name	Designation	Position in IQAC	Signature
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC	<i>Y Venkateswarlu</i>
2	A.Navatha	Director	Management Representative	<i>Navatha</i>
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator	<i>Bhaskar</i>
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)	<i>Upendar</i>
5	B. Srinivas	HOD-CSE	Teacher Representative	<i>Srinivas</i>
6	R.Padma	HOD-CSM	Teacher Representative	<i>Padma</i>
7	Ch. Vamshi Raj	HOD-CSIT	Teacher Representative	<i>Vamshi Raj</i>
8	K.Sadanandam	HOD-EEE	Teacher Representative	<i>Sadanandam</i>
9	B.Santosh	HOD-ECE	Teacher Representative	<i>Santosh</i>
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative	<i>Zaheeruddin</i>
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative	<i>Jayanth Reddy</i>
12	Dr.T.Narayana	Professor	Teacher Representative	<i>Narayana</i>
13	Dr.K.Murali Babu	Professor	Teacher Representative	<i>Murali Babu</i>
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative	<i>Veera Muthu Pandian</i>
	Malka Naveen	Satavhana Power Plants	Industrialist	<i>Naveen</i>



*Y Venkateswarlu*  
PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology

16	V.Sampath Rao	Advocate	Local Society Member	<i>Sampath</i>
17	A.Shashikanth	AO	Member	<i>Shashy</i>
18	K.Manoj Kumar	Alumina Representative	Member	<i>Manoj</i>
19	A.Komaraiah	Parent Representative	Member	<i>Komaraiah</i>
20	K.Vinoda	Student Representative	Member	<i>Vinoda</i>

CO-ORDINATOR

(Dr.E.Upendar)

*[Signature]*  
**Coordinator-IQAC**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174 (T.S.)

PRINCIPAL

( Dr.Yalla .Venkateswarlu)

*[Signature]*  
**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174



*[Signature]*

**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174

Counselling Code : MTEC

Estd : 1999

JNTUH College Code : 86



**MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY**

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T.U Hyderabad)

P.P.Colony (Po.), Peddabonkuru (Vill), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556

REF No: MTEC/IQAC/2021-22/MOM-02

Date: 10.10.2021

The IQAC meeting was held on 08.10.2021 at 02.00 P.M at Principal's chamber.

**The Following Main Points Were Discussed During The Meeting:**

- The previous minutes of meeting were unanimously approved and filed
- During the Meeting Coordinator discussed about Academic activities like preparation of Course Material, lesson plans etc.,
- The committee suggested all the departments to conduct training programs, workshops, seminars and certificate programs.
- During the meeting all the committee members discussed about different criterion and nominated a few faculty members as coordinators and the NAAC coordinator announced the names of criteria wise coordinators along with their responsibilities.

**Resolutions:**

- The Chairperson stated that it is very important to build relationship between Industry and the Institute so that the students can get benefited. Therefore, it was decided that the institute should tie up with some industries through MOUs for skill development of the students.
- IQAC members directed the Heads of the department to identify slow and advanced learners and to take remedial measures for slow learners and give additional activities to advanced learners and asked to submit the reports accordingly to the IQAC.

The meeting ended with the vote of thanks proposed by Dr.E.Upendar the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

CO-ORDINATOR

Coordinator-IQAC  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)



PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the Resolutions of the IQAC meeting held on 08.10.2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.NO	Decision	Action Taken
1	Discussed on Academic activities	HOD's directed to guide their faculty towards Academic activities like preparation of Course Material, lesson plans etc.,
2.	Co-Curricular and Extra - Curricular Activities	HOD's recommended to conduct and attend workshops, seminars and FDP's and encourage Students and faculty to attend various programs also
3.	NAAC Accreditation work	Criteria Coordinators are allotted for NAAC and HOD's instructed to work towards it.
4	Discussion on MOU's	Chairperson planned for MOU's with MNC's
5	Remedial Classes	HOD's directed to conduct remedial classes for slow learners.

IQAC COORDINATOR

*W*  
**Coordinator-IQAC**  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)

PRINCIPAL

*Yelluru*  
**PRINCIPAL**  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI-505 174



*Yelluru*  
**PRINCIPAL**  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI-505 174

Counselling Code : MTEC

Estd : 1999

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**MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY**

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P.P.Colony (Po.), Peddabonkuru (Vill), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556.

Ref No: MTCET/IQAC/2021-22/CIR-04

Date: 03.12.2021

**CIRCULAR**

TO,  
All the IQAC members

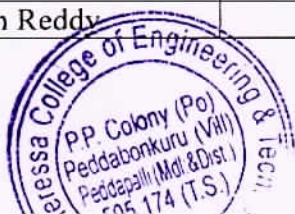
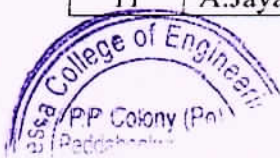
All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 06.12.2021 at 02.00 P.M at Principal's chamber to discuss on the following agenda.

**AGENDA:**

1. To review and confirm previous minutes of meeting.
2. Discussion on certificate courses
3. To Discuss about Electives for Academic year
3. To discuss about Remedial classes.
4. Allotment of criterion wise coordinators and other members to work on NAAC metrics.
6. To discuss about MOUs.
7. To conduct alumni meet.

All members of IQAC are requested to attend the meeting.

S.No.	Name	Designation	Position in IQAC
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC
2	A.Navatha	Director	Management Representative
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)
5	B. Srinivas	HOD-CSE	Teacher Representative
6	R.Padma	HOD-CSM	Teacher Representative
7	Ch.Vamshi Raj	HOD-CSIT	Teacher Representative
8	K.Sadanandam	HOD-EEE	Teacher Representative
9	B.Santosh	HOD-ECE	Teacher Representative
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative



*Yellu*  
**PRINCIPAL**  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174.


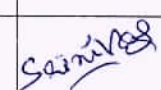
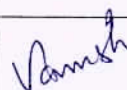
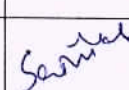

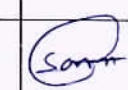
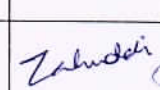
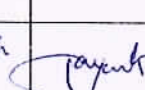
12	Dr.T.Narayana	Professor	Teacher Representative
13	Dr.K.Murali Babu	Professor	Teacher Representative
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative
15	Malka Naveen	Satavhana Power Plants	Industrialist
16	V.Sampath Rao	Advocate	Local Society Member
17	A.Shashikanth	AO	Member
18	K.Manoj Kumar	Alumina Representative	Member
19	A.Komaraiah	Parent Representative	Member
20	K.Vinoda	Student Representative	Member

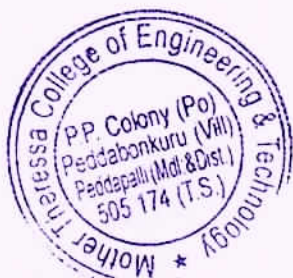
  
**CO-ORDINATOR**

**Copy to:**

1. Hon'ble Chairman
2. Principal
3. IQAC members
4. All HODs

*Coordinator IQAC*  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)

DEPARTMENT	MBA	CSE	CSM	CSIT	EEE	ECE	MECH	H&S
HOD'S SIGN								



  
**PRINCIPAL**  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI-505 174

Counselling Code : MTEC

Estd : 1999

JNTUH College Code : 86



## MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T.U Hyderabad)

P.P.Colony (Po.), Peddabonkuru (VIII), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556.

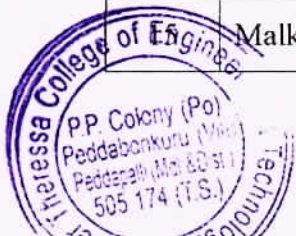
REF No: MTCET/IQAC/2021-22

Date: 07.12.2021

### Attendances Sheet

The IQAC meeting was held on 06.12.2021 at 02.00 P.M at Principal's chamber.  
Following members were present during the meeting:

S.No.	Name	Designation	Position in IQAC	Signature
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC	
2	A.Navatha	Director	Management Representative	
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator	
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)	
5	B. Srinivas	HOD-CSE	Teacher Representative	
6	R.Padma	HOD-CSM	Teacher Representative	
7	Ch.Vamshi Raj	HOD-CSIT	Teacher Representative	
8	K.Sadanandam	HOD-EEE	Teacher Representative	
9	B.Santosh	HOD-ECE	Teacher Representative	
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative	
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative	
12	Dr.T.Narayana	Professor	Teacher Representative	
13	Dr.K.Murali Babu	Professor	Teacher Representative	
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative	
	Malka Naveen	Satavhana Power Plants	Industrialist	



**PRINCIPAL**  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174

16	V.Sampath Rao	Advocate	Local Society Member	Gamp
17	A.Shashikanth	AO	Member	Shashi
18	K.Manoj Kumar	Alumina Representative	Member	Manoj
19	A.Komaraiah	Parent Representative	Member	Komaraiah
20	K.Vinoda	Student Representative	Member	Vinoda



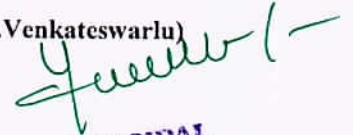
CO-ORDINATOR

(Dr.E.Upendar)

**Coordinator-IQAC**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174 (T.S.)

PRINCIPAL

( Dr.Yalla .Venkateswarlu)



**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174




**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174

Counselling Code : MTEC

Estd : 1999

JNTUH College Code : 86



## MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T.U Hyderabad)

P.P.Colony (Po.), Peddabankuru (Vill), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556.

REF No: MTCET/IQAC/2021-22/MOM-03

Date: 07.12.2021

The IQAC meeting was held on 06.12.2021 at 02.00 P.M at Principal's chamber.

### The Following Main Points Were Discussed During The Meeting:

- The Action Report of previous minutes of meeting were unanimously approved and filed.
- During the meeting, it was instructed the HODs to take the acceptance of Electives from students for the next Academic Year.
- The committee suggested all the departments to conduct training programs, workshops, seminars and certificate programs.

### Resolutions:

- During the meeting the committee members and coordinator reviewed about slow learners and asked the corresponding HOD's to take the remedial actions. .
- During the meeting the NAAC coordinator recommended to allot Criteria cocordinators for all criterias in NAAC Accrediation Process.
- During the meeting the committee members and coordinator dicussed about Alumini meet.
- During The Meeting Chairperson discussed about MOU's with various MNC'S.

The meeting ended with the vote of thanks proposed by Dr E.Uendar, the IQAC Coordinator

The Minutes are issued with the approval of the Chairperson.



CO-ORDINATOR

*Upr*

Coordinator-IQAC  
MOTHER THERESSA  
College of Engineering & Techno  
PEDDAPALLI-505 174 (T.

*Yeeew*  
PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the Resolutions of the IQAC meeting held on 06-12-2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

S.No	Decision	Action Taken
1	Conduction of Faculty and Student development Programs.	HOD's are directed to organize various Faculty and student development activities and submit Plan of Action.
2	Choosing Elective Subjects	HOD's are directed to willing elective subjects data from students and confirmed the Elective subjects
3	Remedial Classes	HOD's are directed to conduct Remedial classes for slow learners and displayed the timetables in notice board.
4	NAAC Work	Criteria Coordinators are allotted as per instructions given by Chairperson.
5	Discussion on MOU's with various MNC'S	MOU with MNC like ISDS have to be made.
5	Alumini Meet	HOD's directed to plan for Alumini meet.

IQAC COORDINATOR




Coordinator-IQAC  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)

PRINCIPAL



PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174



PRINCIPAL  
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**MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY**

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Ref No: MTEC/IQAC/2022-23/CIR-05

Date: 01.02.2022

**CIRCULAR**

TO,  
All the IQAC members

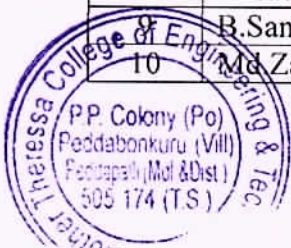
All the IQAC members are hereby informed that meeting of IQAC is scheduled on 04.02.2022 at 2.00 P.M at Principal Chamber to discuss on the following agenda points:

**AGENDA:**

1. Previous minutes of meeting.
2. To discuss on slow learners and remedial actions.
3. To discuss on online Workshops, FDPs, Webinars and Conferences to be conducted and attended by faculty.
4. About the utilization of ICT tools

All members of IQAC are requested to attend the meeting.

S.No.	Name	Designation	Position in IQAC
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC
2	A.Navatha	Director	Management Representative
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)
5	B. Srinivas	HOD-CSE	Teacher Representative
6	R.Padma	HOD-CSM	Teacher Representative
7	Ch.Vamshi Raj	HOD-CSIT	Teacher Representative
8	K.Sadanandam	HOD-EEE	Teacher Representative
	B.Santosh	HOD-ECE	Teacher Representative
	Ms Zaheeruddin	HOD-MECH	Teacher Representative



**PRINCIPAL**  
**MOTHER THERESSA**  
College of Engineering & Technology  
PEDDAPALLI (Mdl. & Dist.) - 505174



11	A.Jayanth Reddy	HOD-BSH	Teacher Representative
12	Dr.T.Narayana	Professor	Teacher Representative
13	Dr.K.Murali Babu	Professor	Teacher Representative
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative
15	Malka Naveen	Satavhana Power Plants	Industrialist
16	V.Sampath Rao	Advocate	Local Society Member
17	A.Shashikanth	AO	Member
18	K.Manoj Kumar	Alumina Representative	Member
19	A.Komaraiah	Parent Representative	Member
20	K.Vinoda	Student Representative	Member

CO-ORDINATOR

*(Signature)*  
 Coordinator-IQAC  
 MOTHER THERESSA  
 College of Engineering & Technology  
 PEDDAPALLI-505 174 (T.S.)

Copy to:

5. Hon'ble Chairman
6. Principal
7. IQAC members
8. All HODs

DEPARTMENT	MBA	CSE	CSM	CSIT	EEE	ECE	MECH	H&S
HOD'S SIGN	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>



*(Signature)*  
 PRINCIPAL  
 MOTHER THERESSA  
 College of Engineering & Technology  
 PEDDAPALLI-505 174

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## MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY

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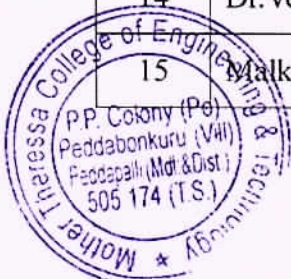
REF No: MTEC/IQAC/2022-23

Date: 05-02-2022

### Attendance Sheet

The IQAC Meeting was held on 04.02.2022 at 02.00 P.M at Principal chamber.  
Following members were present during the meeting:

S.No.	Name	Designation	Position in IQAC	Signature
1	Dr.Y.Venkateswarlu	Principal	Chairman, IQAC	<i>Y Venkateswarlu</i>
2	A.Navatha	Director	Management Representative	<i>A Navatha</i>
3	Dr.N.Bhaskar	Dean Academics	Academic Coordinator	<i>Bhaskar</i>
4	DR.E.Upendar	HOD-MBA	Member Secretary (Coordinator)	<i>E Upendar</i>
5	B. Srinivas	HOD-CSE	Teacher Representative	<i>Srinivas</i>
6	R.Padma	HOD-CSM	Teacher Representative	<i>R Padma</i>
7	Ch.Vamshi Raj	HOD-CSIT	Teacher Representative	<i>Vamshi Raj</i>
8	K.Sadanandam	HOD-EEE	Teacher Representative	<i>K Sadanandam</i>
9	B.Santosh	HOD-ECE	Teacher Representative	<i>Santosh</i>
10	Md.Zaheeruddin	HOD-MECH	Teacher Representative	<i>Zaheeruddin</i>
11	A.Jayanth Reddy	HOD-BSH	Teacher Representative	<i>Jayanth Reddy</i>
12	Dr.T.Narayana	Professor	Teacher Representative	<i>T Narayana</i>
13	Dr.K.Murali Babu	Professor	Teacher Representative	<i>Murali Babu</i>
14	Dr.Veera Muthu Pandian	Professor	Teacher Representative	<i>Veera Muthu Pandian</i>
15	Malka Naveen	Satavhana Power Plants	Industrialist	<i>Malka Naveen</i>



PRINCIPAL  
MOTHER THERESSA  
College of Engineering & Technology

16	V.Sampath Rao	Advocate	Local Society Member	<i>Sampath</i>
17	A.Shashikanth	AO	Member	<i>Shashika</i>
18	K.Manoj Kumar	Alumina Representative	Member	<i>Manoj</i>
19	A.Komaraiah	Parent Representative	Member	<i>Komaraiah</i>
20	K.Vinoda	Student Representative	Member	<i>Vinoda</i>

CO-ORDINATOR

(Dr.E.Uendar)

*Uendar*  
**Coordinator-IQAC**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174 (T.S.)

PRINCIPAL

(Dr.Yalla .Venkateswarlu)

*Yalla Venkateswarlu*  
**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology  
 PEDDAPALLI-505 174



*Yalla Venkateswarlu*  
**PRINCIPAL**  
**MOTHER THERESSA**  
 College of Engineering & Technology

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## MOTHER THERESSA COLLEGE OF ENGINEERING & TECHNOLOGY

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P.P.Colony (Po.), Peddabonkuru (Vill), PEDDAPALLI (Mdl. & Dist.) - 505174, Telangana State.

Website : www.mtec86.ac.in E-mail: mtec.86@gmail.com Contact : +91 9849472523, +91 9542709545, +91 9989959556.

REF No: MTEC/IQAC/2022-23/MOM-04

Date: 05-02-2022

The IQAC meeting was held on 04.02.2022 at 02.00 P.M at Principal's chamber.

### The Following Main Points Were Discussed During The Meeting:

- The Action Report of previous minutes of meeting were unanimously approved and filed.
- During the meeting the committee members and co-coordinators reviewed about slow learners and instructed the HOD's to take the necessary remedial actions.

### Resolutions:

- The committee suggested attending and conducting workshops and FDPs.
- During the meeting the committee members suggested the entire faculty to utilize the ICT tools.

The meeting ended with the vote of thanks proposed by Dr.E.Upendar, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.



CO-ORDINATOR

*Upendar*  
Coordinator-IQAC  
MOTHER THERESSA  
College of Engineering & Technology  
PEDDAPALLI-505 174 (T.S.)

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**INTERNAL QUALITY ASSURANCE CELL**

**Action Taken Report**

On the Resolutions of the IQAC meeting held on 05-02-2022

To implement the decisions of the above mentioned meeting of the IQAC, the following actions  
Were taken

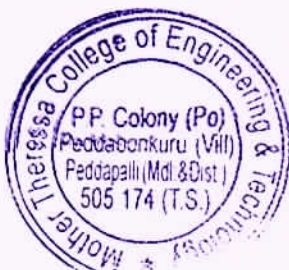
S.No	Decision	Action Taken
1	Conduct Remedial classes for Slow Learners	HOD'S are directed to conduct remedial classes for Slow learners to improve their performance.
2	Conduction of Workshops and FDP'S	HOD's are planned for conducting Workshops and FDP'S
3	ICT Tools	Faculty Members have to utilize ICT tools as per instructions.

**IQAC COORDINATOR**

*UK*  
Coordinator IQAC  
MOTHER THERESSA  
College of Engineering & Technology  
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